

**CC  
COMMUNITY DEVELOPMENT DISTRICT**

**AUDITOR SELECTION COMMITTEE MEETING MINUTES**

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The Auditor Selection Committee Meeting for the CC Community Development District was called to order on Thursday, December 19, 2024, at 11:51 a.m. at the Northwest Regional Library, 519 Chiquita Blvd., N. Cape Coral, FL 33993.

**Board Members present:**

James Zboril

Chairman

David Levinson

Vice Chairman

Michael Christiano

Assistant Secretary

Jordan Cohen

Board Member

**Also present were:**

Jane Gaarlandt

PFM Group Consulting LLC

Verona Griffith

PFM Group Consulting LLC (via phone)

Kwame Jackson

PFM Group Consulting LLC (via phone)

Gazmin Kerr

PFM Group Consulting LLC (via phone)

Johnathan Johnson

Kutak Rock LLP (via phone)

**SECOND ORDER OF BUSINESS**

**Review and Approval of Audit Documents**

- a) **Audit RFP Notice**
- b) **Instructions to Proposers**
- c) **Evaluation Criteria – with and without price**

Ms. Gaarlandt presented the audit documents and explained that the request for proposals covers the current fiscal year, as well as options for four additional years. There are two criteria options, with or without pricing. It is recommended to use the with pricing option.

There was a brief discussion the auditor's scope of work and the related cost.

Ms. Gaarlandt noted that auditors typically include provisions in the engagement letter to cover changes to the scope of work.

The Board agreed to have price weighted at 80 points and all other criteria weighted at 5 points each.

On motion by Mr. Zboril, seconded by Mr. Christiano, with all in favor, the Board of Supervisors for the CC Community Development District approved the Audit Documents, including the Evaluation Criteria with price as amended.

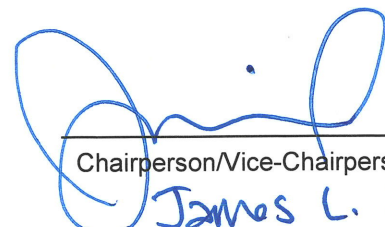
### THIRD ORDER OF BUSINESS

### Adjournment

With no further business to discuss, Ms. Gaarlandt suggested a motion to adjourn.

On Motion by Mr. Zboril, seconded by Mr. Christiano with all in favor, the December 19, 2024, Auditor Selection Committee Meeting of the CC Community Development District was adjourned.

  
Secretary/Assistant Secretary

  
Chairperson/Vice-Chairperson  
James L. Zboril  
~~Chairperson~~  
Chairman